

REQUEST FOR AGENDA PLACEMENT FORM

AUG 14 2017

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Ralph McBroom
TODAY'S DATE: August 4, 2017

DEPARTMENT: Purchasing

SIGNATURE OF DEPARTMENT HEAD:

REQUESTED AGENDA DATE: August 14, 2017

SPECIFIC AGENDA WORDING: Consideration and approval to remove the following items from the Johnson County Inventory in accordance with the Johnson County Inventory/Fixed Asset Policy and Procedures Manual Section 3.10.4 Missing Assets.

- 1 ea. Microphone Base Station Model #70-2305B 000000981052
- 1 ea. HP LaserJet 4250N Printer #MHPQET088AV JOCO ID 000000982490
- 1 ea. PHD Lite Value Pack OX Lev JOCO ID 000000985008
- 1 ea. PHD Lite Value Pack OX Lev JOCO ID 000000985011
- 1 ea. PHD Lite Value Pack OX Lev JOCO ID 000000985022
- 1 ea. PHD Lite Value Pack OX Lev JOCO ID 000000985024

PERSON(S) TO PRESENT ITEM: Ralph McBroom

SUPPORT MATERIAL: See attachment

TIME: 5 min

ACTION ITEM: X
WORKSHOP:
CONSENT:
EXECUTIVE:

STAFF NOTICE:

COUNTY ATTORNEY:
AUDITOR:
PERSONNEL:
BUDGET COORDINATOR:

IT DEPARTMENT: X
PURCHASING DEPARTMENT:
PUBLIC WORKS:
OTHER: EOC

*****This Section to be Completed by County Judge's Office*****

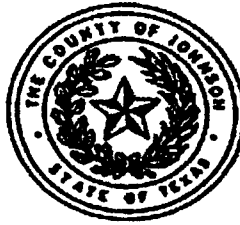
ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____

JOHNSON COUNTY OFFICE OF EMERGENCY MANAGEMENT

Roger Harmon, County Judge
countyjudge@johnsoncountytexas.org
Phone 817-556-6360
Fax 817-556-6359



Jamie R. Moore, Director
jmoore@johnsoncountytexas.org
Phone 817-933-6261
Fax 817-556-6347

810 E. Kilpatrick, Cleburne, Texas 76031

Approved
Commissioners Court

AUG 14 2017

July 27, 2017

Re: Removal of Inventory

Emergency Management is requesting the Court approve the removal of the items listed below from current inventory:

Microphone Base Station Model #70-2305B 000000981052
HP LaserJet 4250N #MHPQET088AV 000000982490
1ea PHD Lite Value Pack OX Lev 000000985008
1ea PHD Lite Value Pack OX Lev 000000985011
1ea PHD Lite Value Pack OX Lev 000000985022
1ea PHD Lite Value Pack OX Lev 000000985024

Attached is documentation addressing some of the missing gas sensors. With the I.T. department a search was done for the HP LaserJet 4250N and it's the Office belief that it was replaced with the current LaserJet printer.

The items have been missing for the previous three inventories and per policy we are requesting purchasing to remove the items from inventory.

Jamie R. Moore
Emergency Management Coordinator

Jamie Moore

From: Johnathan OBar <johnathan@windstream.net>
Sent: Wednesday, May 14, 2014 1:01 PM
To: Jamie Moore
Subject: Re: PhD lite

Jamie, I no longer have mine, the sensors went out and it was more costly to replace the sensors than to just replace the unit. What do I need to do for this?

Thanks Johnathan

On May 14, 2014, at 12:16 PM, Jamie Moore <jmoore@johnsoncountytexas.org> wrote:

All-

Sometime in the past Johnson County issued your department a PHD Lite Air Detector.

I have to account for these on my annual inventory which I found out was due last week. Many departments returned those to Emergency Management, however, I don't have records of the return of yours (maybe they are still in service?).

They are marked with a county asset tag. I have attached a picture of what they look like.

For the ESD- I'm assuming you might have Lillians?

I'm leaving out of town Sat. so if there is anyway you could look in the next few days I'd appreciate it!

Jamie

Jamie R. Moore, CEM
Emergency Management Coordinator
Johnson County
810 E. Kilpatrick
Cleburne, TX 76031
Ofc. 817-556-6346
Cell 817-933-6261
@jocotx_em

<20140514_120106.jpg>

<20140514_120052.jpg>

Assets

985024

985011

Jamie Moore

From: Burney Baskett <bbaskett@johnsoncountyfire.org>
Sent: Wednesday, May 14, 2014 2:30 PM
To: Jamie Moore
Subject: RE: PhD lite

I checked with all our crews. ESD does not have one.

Not sure where Lillian's went.

When we took over , the station had been pretty well cleaned out.

Assets
985022
985008

From: Jamie Moore [mailto:jamoores@johnsoncountytexas.org]
Sent: Wednesday, May 14, 2014 12:16 PM
To: cathutch@windstream.net; station76@windstream.net; johnathan@windstream.net; gvfd75@yahoo.com; chief@venusfirerescue.org; outofsr@aol.com; Burney Baskett <bbaskett@johnsoncountyfire.org> (bbaskett@johnsoncountyfire.org)
Subject: FW: PhD lite
Importance: High

All-

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